

Kelio



WHAT'S NEW PORTAL

Kelio 4.4

1 NOTIFICATIONS

NOTIFICATIONS ON ANOMALIES

Keep an eye on your anomalies and those of your employees

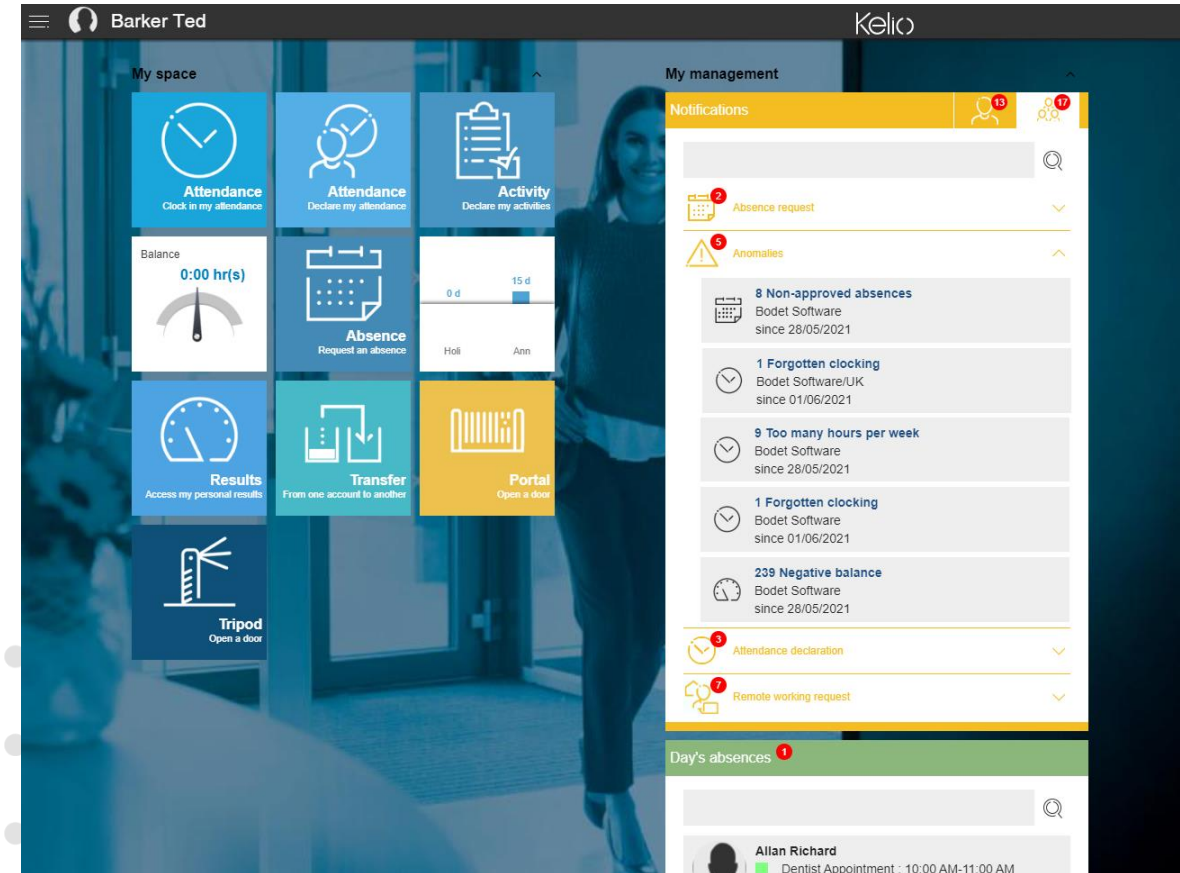
New tile for Version 4.4

The *Anomalies* notifications for the employee and manager/administrator portals are now available. So you can monitor your anomalies or those of the population you are managing right on your portal:

- Up to 25 anomaly types
- Real-time display
- For employees, managers and administrators

You define the anomalies to be displayed on the portal and for how many days.

Please note: In order to see these notifications in Kelio, the corresponding portals and new rights must be set up for all users concerned.



NOTIFICATIONS ON ANOMALIES

Correct your anomalies

Notifications as an employee

In case of *Forgotten clocking* or *Daily rest not respected* (for fixed daily rates), a click on the notification takes you straight to the attendance declaration where you can make the required changes. In other cases, you will see a summary screen. Overall, 11 anomaly types are available.

Notifications

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3

Anomalies

Working on an absence period

On 04/06/2021

Serious late arrival

On 03/06/2021

Forgotten clocking

On 01/06/2021

Allan Richard

Kelio

< Home

List of anomalies

Employee file

Attendance

Individual absence calendar

Absences of other employees

Absence totals

Estimated absences

Abs. balances

Anomalies

Accounts

Balance

Totals

Annualised hours

Late arrivals

Reports

Anomalies of 28/05/2021 to 04/06/2021 of type Working on a planned absence period

Date 04/06/2021 Anomalies Working on a planned absence period

Legend :

- Must be corrected
- May be corrected
- For information
- For HR information

Allan Richard

Kelio

< Home

Attendance declarations

Employee Allan Richard

Display the declarations for the week of 01/06/2021

Declare

Attendance declarations7 validated

Week 22

	DAY	1	2	3	4	REACT.	ABS.	STATUS	VALIDATOR
Mo	31/05/2021					0.00			
Tu	01/06/2021	07:30				0.00			
We	02/06/2021	07:30	17:00			9.30			
Th	03/06/2021	07:45	17:00			9.15			
Fr	04/06/2021	07:30	17:00			8.30			
Sa	05/06/2021					0.00			
Su	06/06/2021					0.00			
Weekly total							27.15		
Weekly contracted total							47.30		

Legend :

NOTIFICATIONS ON ANOMALIES

Monitor the anomalies of your teams

Notifications as a manager

You can receive alerts about your team right on the Kelio portal. To obtain more details, a simple click takes you to the Group administration Anomalies screen. Overall, 25 anomaly types are available.

Notifications

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Anomalies

1 Working on an absence period

Bodet Software

since 04/06/2021

1 Serious late arrival

Bodet Software

since 03/06/2021

1 Forgotten clocking

Bodet Software

since 01/06/2021

239 Negative balance

Bodet Software

since 28/05/2021

8 Non-approved absences

Bodet Software

since 28/05/2021

9 Too many hours per week

Bodet Software

since 28/05/2021

Barker Ted

Kelio

Home

List of anomalies

Anomalies of 28/05/2021 to 04/06/2021 of type Forgotten clocking

Surname	First name	Badge	Date	Anomalies
Allan	Richard	55555555	01/06/2021	Forgotten clocking

Legend :

Must be corrected

May be corrected

For information

For HR information

Anomalies of 03/05/2021 to 23/05/2021 of type Absolute actual working time over a perio

Surname	First name	Badge	Date	Anomalies
Allan	Richard	55555555	10/05/2021	Working time over 7 consecutive days exceeded (max 40:00/performed 47:30)
Allan	Richard	55555555	11/05/2021	Working time over 7 consecutive days exceeded (max 40:00/performed 47:30)

NOTIFICATIONS ON ANOMMLIES

Monitor anomalies at a glance

Notifications as an administrator

You can see the anomalies of the past X days of the populations you manage right on the Kelio portal. Clicking on an anomaly does not redirect you anywhere.

The screenshot displays the 'Notifications' interface of the Kelio portal. At the top, there is a yellow header bar with the word 'Notifications' on the left, a user profile icon with a red badge showing '13' in the center, and a group of people icon with a red badge showing '17' on the right. Below the header, there is a search bar on the right. The main content area lists several notification categories, each with an icon and a red badge indicating the count:

- Absence request**: 2 (calendar icon)
- Anomalies**: 5 (warning triangle icon)

Under the 'Anomalies' section, there are four specific notifications, each with a clock icon:

- 8 Non-approved absences**: Bodet Software since 28/05/2021
- 1 Forgotten clocking**: Bodet Software/UK since 01/06/2021
- 9 Too many hours per week**: Bodet Software since 28/05/2021 (This notification is highlighted with a yellow border)
- 1 Forgotten clocking**: Bodet Software since 01/06/2021

2 DAILY ABSENCES

THE DAY'S ABSENCES TILE

Be informed when your colleagues are absent

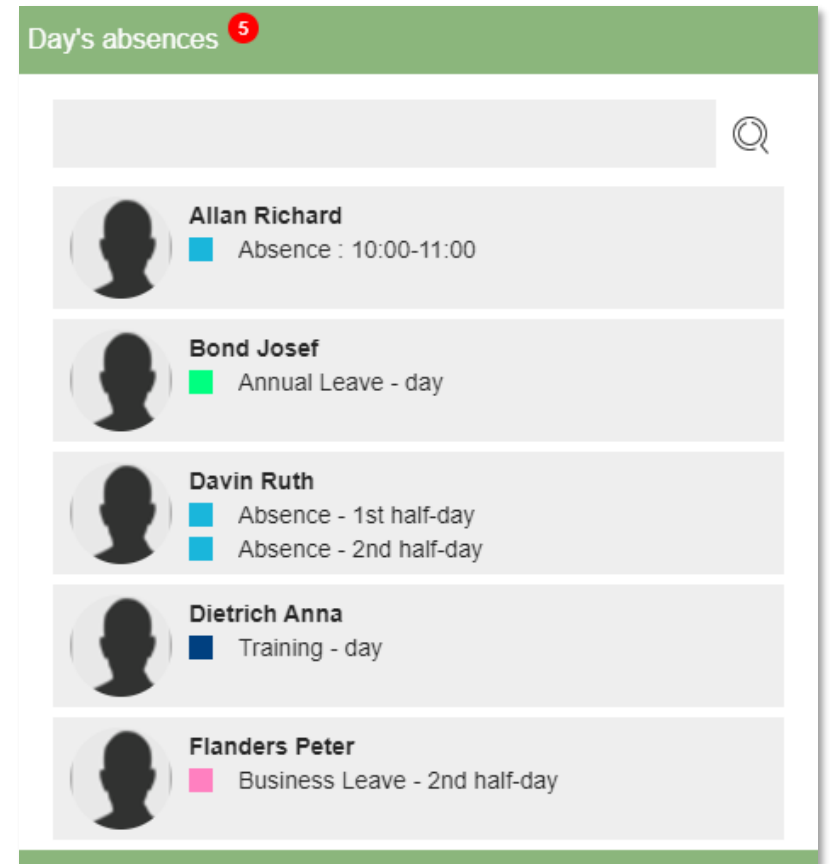
The *Day's absences* tile has been improved and is now available for:

- Absence request validators
- Managers
- Employees

You can view the identities of the persons who are absent on the day in question and the duration of their absence (the types can be hidden).

According to your user rights, you will be redirected to a collaborative workspace calendar after clicking on an absent person.

This list is updated in real-time, and the employees are listed in alphabetical order.

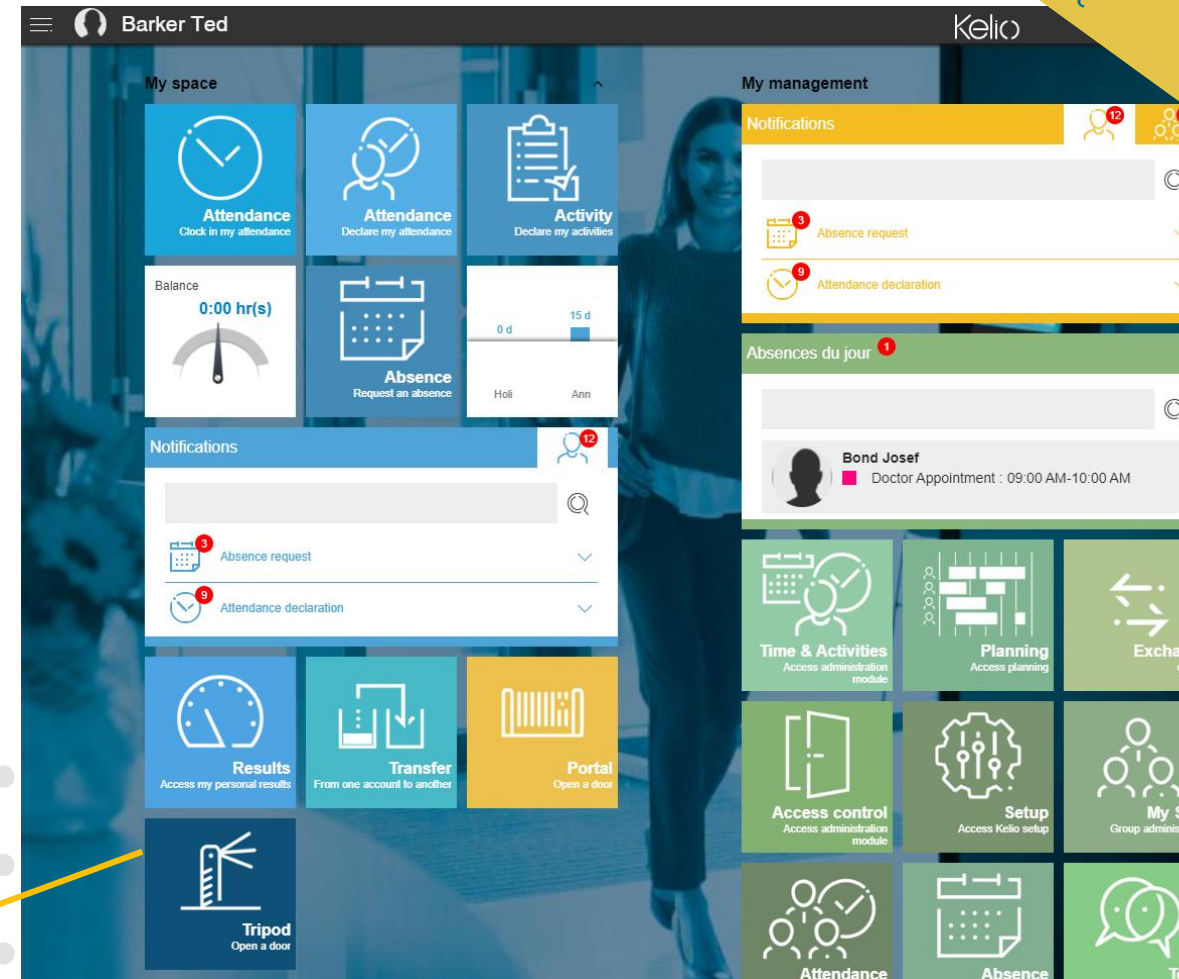
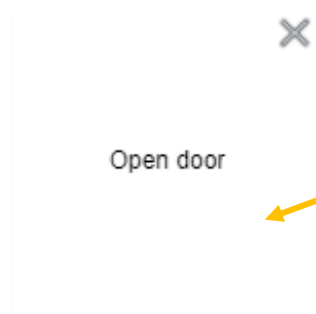
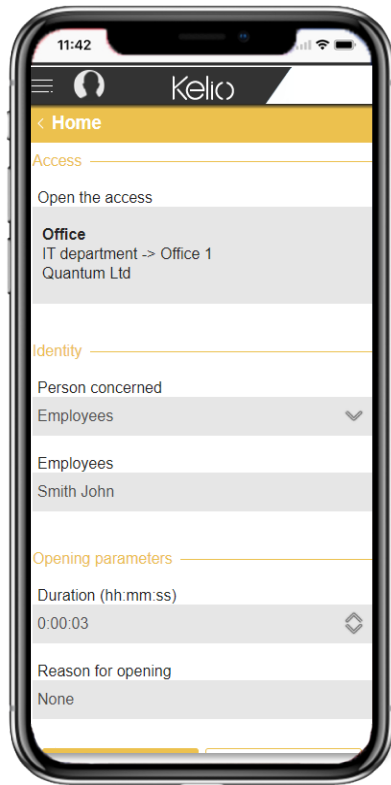


3 DOOR OPENING

THE DOOR OPENING TILE

I'll open the door for you!

The *Door opening* tile is now on your Kelio portal. Open a door remotely from a Smartphone, tablet or computer for an employee who forgot his or her badge or a visitor.



Available with
access control

4

OUR SERVICES

KELIO

KELIO SERVICES



Auditing and
project support



Training in the use
of Kelio solutions



Quality monitoring



Kelio and the
GDPR



Software in SaaS
mode